

**This application can be filled out and submitted digitally!**

Last updated: January 2023



# Application for de-registration as a student of FUAS or a specific degree programme

In the        winter semester 2022/23                      summer semester 2023

Last name	First name
Student ID no.	Degree programme
Street and street no.	Postal code and town
Phone no.	Private e-mail address

Reason for my leaving FUAS:

- Successful completion of studies after a final exam
- Dropping out or taking a leave of absence
- Completion of studies without a final exam (only for expiring programmes)
- Change of universities
- Voluntary service
- Termination of studies after failing an exam (§42 para. 2 Higher education Act)
- Other reasons

Change of degree programmes within FUAS. Reason for de-registering from degree programme:

- Successful completion of studies after a final exam
- Change of degree programme without a final exam

De-registration date\*: \_\_\_\_\_

A retroactive de-registration can only be carried out if you have successfully completed your studies after a final exam.

\*The date of your de-registration is relevant for social insurance matters (e.g. BAföG funding, medical insurance cover for students, unemployment benefits/Hartz IV).

In order to not lose your student status between semesters choose the last day of the semester as the day of your de-registration (28 Feb or 31 Aug).

\_\_\_\_\_, on \_\_\_\_\_  
Place                                      Date

\_\_\_\_\_  
Signature of the applicant  
(Applications without a signature are not valid!)

Please fill out our **de-registrations survey** and evaluate your studies with us:



You can fill out the survey online:

<https://hs-flensburg.de/go/zufriedenheitsbefragung>

The survey is anonymous. After completing the survey, you will be forwarded to an external page and you will have the option to participate in a raffle.

Yes, I have filled out the survey.

Please submit the filled out application to Student Administration.

You can do so via e-mail ([studierendensekretariat@hs-flensburg.de](mailto:studierendensekretariat@hs-flensburg.de))

using this button:

The following will be filled out by Student Administration	
STU-Eingabe erfolgte am, von:	_____
Bescheinigungen versandt am:	_____
Entlastungen	Studiengang
Zentrale Hochschulbibliothek	Alle _____
Prüfungsmanagement	Alle _____
1 Interne Fachkommunikation (Entlastung über „Hiwis Doku“, <b>D6</b> )	IFK _____
2 Inst. Medien- und Angewandte Informatik (Hr. Hans Gondesen, <b>A120a</b> )	MI + AI I&M _____
3 Inst. für Kommunikationstechnologie (Hr. Tommy Dittloff, <b>D317</b> )	AI _____
4 Inst. für Maschinenbau (Hr. Joachim Stamp, <b>D116</b> )	Systemtechnik MB _____
5 Inst. für Verfahrenstechnik und Biotechnologie (Hr. Holger Rehmann, <b>B120</b> )	BLVT ABFS _____