

summer semester 2021

winter semester 2021/22

## Application for de-registration in the

Last name	First name
Student ID no.	Degree programme

Please check the box for your institute/lab if applicable and get a signature and stamp as a confirmation. It is confirmed that any objects that were loaned have been returned.

Yes, I participated in the de-registration survey.  
<https://hs-flensburg.de/go/exmatrikulationsbefragung>

Date, signature and stamp

Library

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Examinations Office

Please check the following website to find the contact person for your degree programme: <https://hs-flensburg.de/en/about-us/university-organisation/admin/examinations-office>

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1 International Technical Communication

(D-building, discharge granted at "Hiwis Doku", room D6; please abide by the opening hours)

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2 Media Informatics and Applied Computer Science

(Mr. Gondesen, room A120 a, A-building)

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3 Communication technology

(Mr. Fuchs, room D216, D-building)

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4 Mechanical Engineering

(Mr. Stamp, room D116, D-building)

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5 Process Engineering and Biotechnology

(Mr. Rehmann, room B120, B-building)

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Please provide additional signatures if you're de-registering from the following degree programmes:

- 1 International Technical Communication
- 2 Media Informatics, Applied Computer Science or Intermedia & Marketing
- 3 Applied Computer Science or Intermedia & Marketing
- 4 Mechanical Engineering or Systems Engineering
- 5 Bio, Food and Process Technology or Biotechnology and Process Engineering

Please note: p.t.o. 

Address:

\_\_\_\_\_  
Last name

\_\_\_\_\_  
First name

\_\_\_\_\_  
Student ID no.

\_\_\_\_\_  
Street, street no.

\_\_\_\_\_  
Postal code, town

\_\_\_\_\_  
Phone

\_\_\_\_\_  
E-mail

In accordance with the *Studenten-Krankenversicherungs-Meldeordnung* [student health insurance regulations], please provide the following information:

Name of your medical insurance provider:	Your medical insurance ID:

**Reason for your de-registration:**

Please insert a number as appropriate

- |   |
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| <ol style="list-style-type: none"><li>(1) Successful completion of studies after a final exam<br/>(Please note the information sheet)</li><li>(2) Dropping out or taking a leave of absence</li><li>(3) Completion of studies without a final exam (only for expiring programs)</li><li>(4) Change of universities</li><li>(5) Recruitment for military or civil service</li><li>(8) Termination of studies after failing an exam (§42 Higher education Act)</li><li>(9) Other reasons</li><li>(10) Change of degree programmes within FUAS</li></ol> |
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**De-registration date (dispatch date):** \_\_\_\_\_

(the de-registration date cannot be in the past)

Please note: Your e-mail will be removed from the mailing list about six weeks after your de-registration.

....., on .....,  
Signature of the applicant (applications without a signature are not valid.)

TO BE FILLED IN BY STUDENT SERVICES:

STU-Eingabe am, von : \_\_\_\_\_

Bescheinigungen zugesandt am : \_\_\_\_\_