

## How to Apply – Checklist of required documents

### Diploma Program:

- [Diploma Application Form](#)
- Academic transcript showing the completed modules with ECTS.
- English language certificate or recommendation letter confirming you have a **B2 level**. Please note that the Department of Home Affairs may ask for other English language certificates when non-German citizens apply for the Student Visa.
- Copy of the passport.

### Bachelor Double Degree:

- [International Student Application Form](#)
- Academic transcript showing the completed Bachelor modules with ECTS and also the modules of current enrolment (or extra official document showing current module enrolment).
- English language certificate or recommendation letter confirming you have a **B2 level**. Please note that the Department of Home Affairs may ask for other English language certificates when non-German citizens apply for the Student Visa.
- Copy of the passport.

### Master Double Degree:

- [International Student Application Form](#)
- Bachelor certificate and transcript showing completed modules with ECTS
- Master Academic transcript showing the completed modules with ECTS, as well as the modules that will be completed at the home university prior to and after the study at USC
- English language certificate or recommendation letter confirming you have a **C1 level**. Please note that the Department of Home Affairs may ask for other English language certificates when non-German citizens apply for the Student Visa.
- Copy of the passport.

## **Application process:**

### **Step 1:**

Please submit all the application documents to [Study@usc.edu.au](mailto:Study@usc.edu.au)

The documents need to be submitted from your International Office and **not** by an agent.

### **Step 2:**

Within a few days (depending on credit assessment) you will receive a letter of offer. Upon the acceptance of the unconditional offer and payment of the tuition fee online, you will be issued with a Confirmation of Enrolment document (eCoE) (This only applies if you apply for a Student Visa).

### **Step 3:**

You will then also receive an email with USC login details to enroll in the courses online.

### **Step 4:**

Before semester start, USC Student Services will send you more information regarding 'Orientation week' and how to get prepared for the studies at USC.

## **Application deadline:**

USC has no application deadline, but we recommend submitting applications by November/December for semester 1 (February - June) or May/June for semester 2 (July - November).

USC will consider and accept late applications if enough time remains for you to arrange the appropriate visa and flights, ensuring you will reach USC in time for Orientation.

If you have any questions, please feel free to contact USC International: [study@usc.edu.au](mailto:study@usc.edu.au)

