Admission requirements for master's degree programmes
at Flensburg University of Applied Sciences

Faculties 1 and 2 (joint degree programmes)

1) Biotechnology and Process Engineering (discontinued degree programme)

In accordance with §3 of the Study and Examination Regulations of the master's degree programme mentioned above, dated 24 October 2013:

(1) The President's Office grants admission to the master's degree programme based on a recommendation made by an admission committee composed of two professors from the programme who shall be designated by the two faculties involved.

(2) Applicants who have successfully completed a bachelor's or German Diplom degree programme in Biotechnology-Process Engineering may be admitted to the master's degree programme.

(3) Applicants with a degree in a related subject area may be admitted to the master's degree programme under the condition that they complete specific modules. These specific modules are to be defined by an admission committee from the Faculty of Engineering. Proof of successful attendance of these additional modules is prerequisite for the registration to the examinations in the second semester of the programme. Further details are defined under “Specification of the admission requirements” in the annex to these regulations.

(4) Applicants whose bachelor's degree was made up of less than 210 credit points can only be admitted to the programme under certain conditions. These are defined as follows: The applicant has to successfully complete a preliminary semester made up of modules adding up to the difference between the credit points gained in the bachelor's degree and 210 CP. Proof of successful attendance of these modules is prerequisite for the registration to the examinations in the second semester of the programme. Further details are defined under “Specification of the admission requirements” in the annex to these regulations.

(5) Apart from the prerequisites defined in paragraphs 1 to 3, the following prerequisites need to be fulfilled to gain admission to the degree programme:

1. A final grade of at least GUT [GOOD] awarded for the bachelor's degree or
2. Proof of relevant professional experience of at least two years after completion of the university degree or
3. A minimum of two favourable letters of reference from professors of the university/universities previously attended.

(6) Applicants have to provide evidence of a satisfactory level of English language skills. The evidence can be provided as follows:

1. English being the applicant’s native language or
2. By means of a Cambridge First Certificate or
3. By means of a grade of BEFRIEDIGEND [SATISFACTORY] or 7 points (German grading system) in English on a school leaving certificate issued by a secondary school granting admission to higher education [German Fachhochschulzugangsberechtigung] or
4. By having spent a minimum of one year in an English-speaking country or
5. By means of a TOEFL test with a score of at least 61 (iBT) or an IELTS result of 5.0 (Overall Band Score) or
6. By means of a certificate stating that a sufficient number of classes were taught in English during pre-university education or if the applicant has already worked in a relevant professional environment in the past.
ANHANG

Konkretisierung der Zugangs- und Zulassungsvoraussetzungen

A.1:
Fachverwandt im Sinn von §3, Abs. 3 und 4, sind Studiengänge in
- Biotechnologie, Biotechnik, Bioprozesstechnik, Bioingenieurwesen u.ä.
- Chemieingenieurwesen, Chemietechnik u.ä.
- Verfahrenstechnik, Umweltverfahrenstechnik u.ä.
- Maschinenbau mit Vertiefung Verfahrenstechnik u.ä.

A.2:
Die fachverwandten Studiengänge im Sinn von §3, Abs. 3 und 4, müssen wenigstens inhaltlich ausgerichtete Module mit dem nachfolgend genannten Umfang an Kreditpunkten aufweisen:
Mathematische und naturwissenschaftliche Grundlagen
- Mathematik 10 Credits
- Physik 5 Credits
- Chemie (Organik/Anorganik) 5 Credits
- Biologie/Mikrobiologie 5 Credits

Ingenieurwissenschaftliche Grundlagen
- Strömungslehre 5 Credits
- Thermodynamik 5 Credits
- Wärme- (und Stoff-) Übertragung 5 Credits
- Instrumentelle Analytik 5 Credits
- Reaktionstechnik 5 Credits

Fehlen Bewerberinnen und Bewerbern einzelne der genannten Grundlagen mit dem spezifizierten Umfang, werden die entsprechenden Module gemäß §3, Abs. 3 und 4, zur Auflage gemacht. Bewerberinnen und Bewerber, die mehr als 20 Kreditpunkte in diesem Grundlagenteil nachholen müssten, sind zur Zulassung nicht geeignet.

A.3

A.4
Die auferlegten Module sind entsprechend der jeweils geltenden Prüfungs- und Studienordnung des Studiengangs (i.d.R. B.Sc. Biotechnologie-Verfahrenstechnik) abzuleisten, in dem sie stattfinden. Ein Anspruch auf Durchführung der auferlegten Module in (a) jedem Semester und (b) in englischer Sprache besteht nicht.

A.5
Den Hochschulzugang bei Zulassungsbeschränkung regelt die Satzung der Fachhochschule Flensburg über das hochschuleigene Auswahlverfahren in den zulassungsbeschränkten Bachelor- und Masterstudiengängen in der jeweils gültigen Form.
2) Master's degree programmes Applied Bio and Food Sciences

In accordance with §3 of the Study and Examination Regulations of the master's degree programme mentioned above (draft status until the publication in the Nachrichtenblatt):

(1) The President's Office grants admission to the master's degree programme based on a recommendation made by an admission committee composed of two members of teaching staff from the programme. The selection committee shall be designated by the body of the programme’s teaching staff and confirmed by the Faculty Board of the Faculty of Energy and Biotechnology. The selection procedure and criteria shall be published in the application information for the degree programme.

(2) Applicants who have successfully completed a bachelor's or German Diplom degree programme in biotechnology or food technology may be admitted to the master's degree programme.

(3) Applicants with a degree in a related subject area may be admitted to the master's degree programme under the condition that they complete specific modules. These specific modules are to be defined by an admission committee. Proof of successful attendance of these additional modules is prerequisite for the registration for the examinations in the second semester of the programme. Further details are defined under “Specification of the admission requirements” in the annex to these regulations.

(4) Applicants whose bachelor's degree was made up of less than 210 credit points can only be admitted to the programme under certain conditions. This condition is defined as follows: The applicant has to successfully complete modules adding up to the difference between the credit points gained in the bachelor's degree and 210 CP. These specific modules are to be defined by an admission committee. Proof of successful attendance of these additional modules is prerequisite for the registration to the examinations in the second semester of the programme. Further details are defined under “Specification of the admission requirements” in the annex to these regulations.

(5) Apart from the prerequisites defined in paragraphs 1 to 4, the following prerequisites need to be fulfilled to gain admission to the degree programme:

1. A final grade of at least GUT [GOOD] awarded for the bachelor's degree or
2. Proof of relevant professional experience of at least two years after completion of the university degree or
3. A minimum of two favourable letters of reference from professors of the university/universities previously attended.

(6) Applicants have to provide evidence of a satisfactory level of English language skills. The evidence can be provided as follows:

1. English being the applicant’s native language or
2. By means of a Cambridge First Certificate or
3. By means of a grade of BEFRIEDIGEND [SATISFACTORY] or 7 points (German grading system) in English on a school leaving certificate issued by a secondary
school granting admission to higher education [German Fachhochschulzugangsberechtigung] or

4. By having spent a minimum of five months in an English-speaking country or

5. By means of a TOEFL test with a score of at least 61 (iBT) or an IELTS result of 5.0 (Overall Band Score) or

6. By means of a certificate stating that a sufficient number of classes were taught in English during pre-university education or if the applicant has already worked in a relevant professional environment in the past.

7. By completing English language or English-taught modules worth a minimum of 10 CP at university level.

**Language pre-requisites for international applicants:** Proof of German language skills
ANHANG

Konkretisierung der Zugangs- und Zulassungsvoraussetzungen

A.1:
Fachverwandt im Sinn von §3 Abs. 3 und 4 sind Studiengänge in
- Biotechnologie, Biotechnik, Bioprozesstechnik, Bioingenieurwesen u.ä.
- Lebensmitteltechnologie, Lebensmitteltechnik, Food Processing, Food Sciences u.ä.

A.2:
Die fachverwandten Studiengänge im Sinn von §3 Abs. 3 und 4 müssen wenigstens inhaltlich ausgerichtete Module mit dem nachfolgend genannten Umfang an Leistungspunkten aufweisen:
Mathematische und naturwissenschaftliche Grundlagen
- Mathematik 10 CP
- Physik 5 CP
- Chemie (Organik/Anorganik) 5 CP
- Biochemie 5 CP
- Biologie/Mikrobiologie 5 CP

Ingenieurwissenschaftliche Grundlagen
- Stromungslehre 5 CP
- Thermodynamik 5 CP
- Wärme- (und Stoff)Übertragung 5 CP

Fachspezifische Grundlagen
- Bioverfahrenstechnik 5 CP
- Lebensmittelprodukttechnologie 5 CP
- Bio- oder Lebensmittelanalytik 5 CP
- Lebensmittelhygiene 5 CP

Fehlen Bewerberinnen und Bewerbern einzelne der genannten Grundlagen mit dem spezifizierten Umfang werden die entsprechenden Module gemäß §3 Abs. 3 und 4 zur 2. Auflage gemacht. Bewerberinnen und Bewerber, die mehr als 30 Leistungspunkte in diesem Grundlagenteil nachholen müssten, sind zur Zulassung nicht geeignet.

A.3
Sollte die Auswahlkommission zu dem Schluss kommen, dass die Leistungspunktesumme der notwendigen Auflagen aus den Grundlagen und den fachlichen Inhalten der höheren Semester mehr als 40 beträgt, sind derartige Bewerberinnen und Bewerber zur Zulassung nicht geeignet.

A.4
2) Master’s degree programme Systems Engineering:

In accordance with §3 of the Study and Examination Regulations of the master’s degree programme mentioned above, dated 11 January 2017:

(1) Applicants who have successfully completed a bachelor’s or German Diplom degree programme in mechanical engineering or in electrical energy systems engineering or in the major of the same name within the bachelor’s degree programme Energy Engineering at Flensburg University of Applied Sciences may be admitted to the master’s degree programme. Applicants who graduated with a final grade between 2.5 and 3.0 (German grading system) may qualify by providing two letters of reference by members of university teaching staff or professors.

(2) Applicants with a degree in a related subject area may be admitted to the master’s degree programme under the condition that they complete specific modules. The admission is granted by the President’s Office on the basis of a recommendation made by a selection committee, this also applies to the definition of possible conditions to be fulfilled. Proof of successful attendance of these additional modules is prerequisite for the registration of the master’s thesis.

(3) Applicants whose bachelor’s degree was made up of less than 210 credit points can only be admitted to the programme under certain conditions. These are defined as follows: The applicant has to successfully complete modules adding up to the difference between the credit points gained in the bachelor’s degree and 210 CP. Proof of successful attendance of these additional modules is prerequisite for the registration of the master’s thesis.

**Language pre-requisites for international applicants:** Proof of German language skills
3) Master's degree programmes Wind Engineering

In accordance with §3 of the Study and Examination Regulations of the master's degree programme mentioned above, dated 8 October 2014:

(1) The President's Office grants admission to the master's degree programme based on a recommendation made by an admission committee composed of two professors from the programme who shall be designated by the two faculties involved.

(2) Applicants who have successfully completed a bachelor's or German Diplom degree programme in mechanical engineering, electrical energy systems engineering or renewable energy engineering may be admitted to the master's degree programme.

(3) Applicants with a degree in a related subject area may be admitted to the master's degree programme under the condition that they complete specific modules. These specific modules are to be defined by the admission committee according to the procedure described in the annex to these regulations. Proof of successful attendance of these additional modules is prerequisite for the registration of the master's thesis.

(4) Apart from the prerequisites defined in paragraphs 1 to 3, the following prerequisites need to be fulfilled to gain admission to the degree programme:

1. A final grade of at least GUT [GOOD] awarded for the bachelor's degree or
2. A minimum of two favourable letters of reference from professors of the university/universities previously attended.
3. An affirmation of eligibility by the admission committee.

(5) Applicants have to provide evidence of a satisfactory level of English language skills. The evidence can be provided as follows:

1. English being the applicant's native language or
2. By means of a Cambridge First Certificate or
3. By means of a grade of BEFRIEDIGEND [SATISFACTORY] or 7 points (German grading system) in English on a school leaving certificate issued by a secondary school granting admission to higher education [German Fachhochschulzugangsberechtigung] or
4. By having spent a minimum of one year in an English-speaking country or
5. By means of a TOEFL test with a score of at least 61 (iBT) or an IELTS result of 5.0 (Overall Band Score) or
6. By means of a certificate stating that a sufficient number of classes were taught in English during pre-university education or if the applicant has already worked in a relevant professional environment in the past.
Faculty 3

1) Master’s degree programme Applied Computer Science

In accordance with §3 of the draft version of the Study and Examination Regulations of the master’s degree programme mentioned above, dated 4 August 2015:

(1) The President’s Office grants admission to the master’s degree programme based on a recommendation made by an admission committee composed of two professors from the programme. The selection committee shall be designated by the body of the programme’s teaching staff and confirmed by the Faculty Board of the Faculty of Information and Communication.

(2) Applicants who have successfully completed a bachelor’s or German Diplom degree programme in computer science may be admitted to the master’s degree programme. Applicants with a degree in a related subject area may be admitted to the master’s degree programme under the condition that they complete specific modules. These specific modules are to be defined by an admission committee. Proof of successful attendance of these additional modules is prerequisite for the registration of the master’s thesis.

(4) Applicants whose bachelor’s degree was made up of less than 210 credit points can only be admitted to the programme under certain conditions. These are defined as follows: The applicant has to successfully complete modules adding up to the difference between the credit points gained in the bachelor’s degree and 210 CP. Proof of successful attendance of these additional modules is prerequisite for the registration of the master’s thesis.

(5) Apart from the prerequisites defined in paragraphs 1 to 4, the following prerequisites need to be fulfilled to gain admission to the degree programme:

   1. A final grade of at least GUT [GOOD] awarded for the bachelor’s or Diplom degree or
   2. Proof of relevant professional experience of at least two years after completion of the university degree

Language pre-requisites for international applicants: Proof of German language skills
2) Master's degree programmes International Technical Communication

In accordance with §3 and §4 of the Study and Examination Regulations of the master's degree programme mentioned above, dated 24 May 2012:

§3 Academic and subject-specific admission requirements:

(1) Applicants who have successfully completed a bachelor's or German Diplom degree programme in International Technical Communication or a related degree programme at a university of applied sciences, a university or another type of university within the scope of the Framework Act for Higher Education [Hochschulrahmengesetz] may be admitted to the master's degree programme. The bachelor's or Diplom degree must have been completed with a final grade of at least GUT [GOOD] and it must comprise of at least 210 credit points.

(2) Applicants who have completed their studies as defined under (1) with a final grade of at least BEFRIEDIGEND [SATISFACTORY] may be admitted to this master's degree programme. This requires the recommendation of a selection committee designated by the Faculty Board of the Business School at FUAS.

(3) Applicants with a degree in a related subject area with a final grade of at least GUT [GOOD] may be admitted to the master's degree programme under the condition that they complete individual modules from the bachelor's degree programme International Technical Communication. These specific modules are to be defined by the subject-specific course guidance of the International Technical Communications degree programme. Proof of successful attendance of these additional modules is prerequisite for the registration of the master's thesis.

(4) Applicants who have successfully completed a degree as described under (1) comprised of less than 210 CP but a minimum of 180 CP may be admitted to the master's degree programme under the condition that they complete special modules* as described under §7 (2) adding up to the number of credit points missing. Fulfilling this condition is prerequisite for the registration of the master's thesis.

* Special modules:

§ 7 (2): The special modules described under §3 (4) for applicants with a bachelor’s degree made up of less the 210 CP include the following classes. Applicants can choose from these modules to make up for the credit points they are missing. These special modules are assessed in the form of coursework (CW).

- guest lectures
- classes taught on campus
- or long distance learning modules offered by Flensburg University of Applied Sciences
- or long distance learning modules offered by other universities, including international universities
- business seminar
The modules offered and organised by the degree programme International Technical Communication are updated regularly and published after a decision made by the Faculty Board.

§ 7 (3): Prior to their completion, the type and number of special modules an applicant chooses to complete have to be confirmed by a member of teaching staff of the International Technical Communication degree programme determined by the Faculty Board.

§4 Language pre-requisites:

(1) Applicants whose prior studies did not include English or included it as a marginal part only, will have to provide evidence of the high level of English language skills required. This level is that of C2 within the Common European Framework of Reference for Languages (equal to the Cambridge Proficiency Certificate or the UNIcert IV).

(2) Applicants who are not native speakers of German will have to provide evidence of the high level of German language skills required, i.e. the Große Deutsche Sprachdiplom of the Goethe-Institut.

(3) Whether or not other language certificates may be regarded as equivalent to the certificates mentioned will be decided by the subject-specific course guidance of the International Technical Communication degree programme.
3) Master’s degree programme Intermedia & Marketing

In accordance with §3 of the Study and Examination Regulations, dated 20 December 2016:

(1) The President’s Office grants admission to the master’s degree programme based on a recommendation made by an selection committee composed of three members of teaching staff from the programme. The selection committee shall be designated by the body of the programme’s teaching staff and confirmed by the Faculty Board of the Faculty of [Information and Communication]. The selection procedure and criteria shall be published in the application information for the degree programme.

(2) Admission requirements for this master’s degree programme are:

   a) a first undergraduate-level degree in a design, media, business or art-related subject from a degree programme consisting of a minimum of 210 Credit Points. 50 Credit Points have to have been acquired in design, media, business or art-related modules, and
   b) documents presenting the applicant’s motivation and aptitude for the degree programme. Further details are provided in the information on how to apply.

(3) Applicants whose bachelor’s degree was made up of less than 210 credit points will have to successfully complete modules adding up to the difference between the credit points gained in the bachelor’s degree and 210 CP. The selection committee will determine modules appropriate to fulfil this condition.

(4) In addition to the conditions defined under (2) and (3) applicants from a degree programme without a focus on art or design may have to complete additional design-oriented modules from the university’s bachelor’s degree programmes in order to create a common level of knowledge and skills. The decision will be made by the selection committee.

(5) The conditions agreed upon will be the content of a written agreement between FUAS and the applicant prior to the enrolment in the master’s degree programme. The conditions are to be fulfilled in the course of studies and have to be met prior to the registration of the master’s thesis. The fulfilment of the conditions is a pre-requisite for the admission to the master’s thesis.

Language pre-requisites for international applicants: Proof of German language skills
Faculty 4:

1) Master's degree programme Business Management

In accordance with §2 of the Study and Examination Regulations of the master's degree programme mentioned above, dated 19 September 2013:

(1) Applicants who have successfully completed a bachelor's or German Diplom degree programme in a business-related degree programme (including business informatics and business engineering) at a university within the scope of the Framework Act for Higher Education [Hochschulrahmengesetz] may be admitted to the master's degree programme. The bachelor's or Diplom degree must have been completed with a final grade of at least GUT [GOOD].

(2) Applicants who have completed a bachelor's degree or German Diplom programme in a business-related degree programme (including business informatics and business engineering) at a university within the scope of the Framework Act for Higher Education [Hochschulrahmengesetz] with a final grade of at least BEFRIEDIGEND [SATISFACTORY] may be admitted to this master's degree programme. This requires the recommendation of a selection committee designated by the Faculty Board of the Business School at FUAS.

(3) Applicants who have completed a bachelor's or German Diplom degree programme in other degree programmes (including business informatics and business engineering) at a university within the scope of the Framework Act for Higher Education [Hochschulrahmengesetz] with a final grade of at least BEFRIEDIGEND [SATISFACTORY] may be admitted to this master's degree programme under the condition that they complete specific business-related modules. These specific modules (credits and grades) are to be defined by a selection committee designated by the faculty's Faculty Board. Proof of successful attendance of these additional modules is prerequisite for the registration for the examinations in the third semester of the programme.

Language pre-requisites for international applicants: Proof of German language skills

2) Master's degree programme eHealth

In accordance with §2 of the Study and Examination Regulations of the master's degree programme mentioned above, dated 19 September 2013:

(1) Applicants who have successfully completed a bachelor's or German Diplom degree programme in a business, health or computer science-related degree programme at a university of applied sciences, a university or another type of university within the scope of the Framework Act for Higher Education [Hochschulrahmengesetz] may be admitted to the master's degree programme. The bachelor's or Diplom degree must have been completed with a final grade of at least GUT [GOOD]. Applicants who have graduated from other degree programmes may be admitted if they can provide record of having worked in the health sector for several years.
(2) If applicants with a degree from the subject areas named under (1) have a final grade that is not GUT [GOOD] or better, the President’s Office grants admission to the master’s degree programme based on a recommendation made by an admission committee composed of two professors designated by the School of Business. Admission may be granted under certain conditions.

**Language pre-requisites for international applicants:** Proof of German language skills
Application

The application deadline for the winter semester is July 15 of the year applicants want to start their studies. The application deadline for the summer semester is 15 January. If your school leaving certificate was issued at a German school, you apply via the HISinOne application platform. If you received your school leaving certificate outside Germany, you apply via uni-assist. Your application should include the following documents:

- A copy of the passport or identity card
- A tabular CV
- A copy of your school leaving certificate (for statistical purposes)
- A copy of your bachelor’s (or German Diplom) degree certificate
- If your degree certificate has not been issued yet, please provide another proof of the examinations and modules you have completed (e.g. a transcript of records including information on any exams that still need to be completed)
- A notice of de-registration
- Proof of your German language skills if required
- Proof of your English language skills if required

If you have applied via the HISinOne application platform, you will find the current status of your application there.

Enrolment:

If you successfully apply for a place in a master’s degree programme, you will always be admitted to the first subject-related semester of that programme. You may have to hand in your bachelor’s or Diplom degree certificate later. As you receive your offer of a place on the degree programme, you will be given an appointment to enrol or you will be asked to arrange such an appointment as soon as you receive your degree certificate. You will need an appointment to be enrolled as a student.

Course Guidance

Please check our website for our office hours:
hs-flensburg.de/en/hochschule/abteilung/course-guidance

E-mail: studienberatung@hs-flensburg.de

You can contact our Course Guidance with any questions you may have even if you are not yet enrolled as a student at FUAS.

Course Guidance in H building, the main building of FUAS, offices 15a & b

Michaela Arnold: Phone: +49 461 805 1215 and
Marc Laatzke: Phone: +49 (0) 805 1747
Contact persons for individual degree programmes and further information:

If you have any questions regarding the contents of a degree programme or individual modules, please make an appointment with the coordinator for that programme.

**Master’s degree programme Biotechnology and Process Engineering:**
Prof. Dr.-Ing. Claus Werninger, E-Mail: claus.werninger@hs-flensburg.de

**Master’s degree programme Applied Bio and Food Sciences:**
n.n., please contact the team at our Course Guidance

**Master’s degree programme Business Management:**
Prof. Dr. Thorsten Kümper, E-Mail: Thorsten.kuemper@hs-flensburg.de

**Master’s degree programmes eHealth:**
Prof. Dr. Rüdiger Breitschwerdt, E-Mail: ruediger.breitschwerdt@hs-flensburg.de

**Master’s degree programmes International Technical Communication:**
Sabine Rammelt, M.A., E-Mail: sabine.rammelt@hs-flensburg.de

**Master’s degree programmes Systems Engineering:**
Prof. Dr. Thies Langmaack, E-Mail: thies.langmaack@hs-flensburg.de

**Master’s degree programmes Wind Engineering:**
Prof. Dr. Torsten Faber, E-Mail: torsten.faber@hs-flensburg.de

**Master’s degree programme Applied Computer Science:**
Prof. Dr. Michael Teistler, E-Mail: Michael.teistler@hs-flensburg.de

**Master’s degree programme Intermedia & Marketing:**
Prof. Jim Lacy, E-Mail: jim.lacy@hs-flensburg.de