

# Application for de-registration as a student of FUAS or a specific degree programme

in                      summer semester                      winter semester

|                         |                        |
|-------------------------|------------------------|
| Last name               | First name             |
| Matriculation number    | Degree programme       |
| Street and house number | Postal code and town   |
| Phone no.               | Private e-mail address |

## I am leaving the FUAS. Reason for de-registration:

- Successful completion of studies after a final exam
- Termination or interruption of studies
- Completion of studies without a final exam (only for expiring programmes)
- Change of universities
- Voluntary service
- Termination of studies after failing an exam (§42 Abs. 2 HSG)
- Other reasons

## Change of degree programmes within FUAS. Reason for de-registering from degree programme:

- Successful completion of studies after a final exam
- Change of degree programme without a final exam

De-registration date\*: \_\_\_\_\_

A retroactive de-registration can only be carried out if you have successfully completed your studies after a final exam.

\*The date of your de-registration is relevant for social insurance matters (e.g. BAföG funding, medical insurance cover for students, unemployment benefits/Hartz IV).

In order to not lose your student status between semesters choose the last day of the semester as the day of your de-registration (28 Feb or 31 Aug).

\_\_\_\_\_, on

Place

\_\_\_\_\_

Signature of the applicant  
(Applications without a signature are not valid!)

Please fill out the following online exmatriculation survey (also applicable in case of a change of degree program or admission to a Master's program) and confirm your participation afterward:



<https://hs-flensburg.de/go/exmatrikulationsbefragung>

The survey is about your feedback on the degree program. After completing it, you can enter a prize draw. The survey is anonymous and is evaluated once a year. The results serve as a key basis for the improvement and further development of the degree programs.

Yes, I have filled out the survey.

Please submit the filled out application to Student Administration. You can do so via e-mail to: ([studierendensekretariat@hs-flensburg.de](mailto:studierendensekretariat@hs-flensburg.de)) or digitally filled out on your computer using Acrobat Reader by clicking the following button:

|   |       |
|---|-------|
| <b>The following will be filled out by Student Administration</b> |       |
| STU-Eingabe erfolgte am, von:                                     | _____ |
| Bescheinigungen versandt am:                                      | _____ |
| <b>Entlastungen</b>   |       |
| Prüfungsmanagement  | _____ |
| Entlastung FB   | _____ |